

EXPENSE REPORTING FORM

Name: Sean Martin

Title: VP

Reporting Period: October 1, 2025 to March 31, 2026

Date					
Month	Date	Year	Amount	Expense Category	Description
February	17	2026	\$ 727.04	Travel - Accommodation	Attendance/Presentation at Community Meeting
February	18	2026	\$ 24.50	Travel - Taxi or Public Transportation	Attendance/Presentation at Community Meeting
February	19	2026	\$ 79.50	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	19	2026	\$ 30.25	Meal	Accommodation Allowance

Definitions:

Date(s): When expenses were incurred
Amount: The value of the approved expense
Expense Category: The type of expense incurred:
Meal

Travel
o Accommodation
o Travel incidentals (insurance, parking, tolls, etc.)
o Vehicle rental or own use (mileage)
o Taxi or public transportation
o Train or air travel
o Vehicle Rental
Description: Notes explaining the context in which the expenses

Sean Martin, VP


Sean Martin

APPROVED
Rick Godard , 4/27/2026, 4:19:24 PM