

**EXPENSE REPORTING FORM**

Name: Noel Bennett

Title: VP & CNE

Reporting Period: October 1, 2025 to March 31, 2026

Date					
Month	Date	Year	Amount	Expense Category	Description
October	3	2025	\$ 10.31	Travel - Train or Air Travel	Business Meeting
October	3	2025	\$ 10.31	Travel - Train or Air Travel	Business Meeting
February	13	2026	\$ 17.40	Travel - Incidentals (parking, tolls)	Business Meeting
February	13	2026	\$ 70.00	Travel - Own Use (mileage)	Business Meeting

**Definitions:**

Date(s): When expenses were incurred  
Amount: The value of the approved expense  
Expense Category: The type of expense incurred:  
Meal  
  
Travel  
o Accommodation  
o Travel incidentals (insurance, parking, tolls, etc.)  
o Vehicle rental or own use (mileage)  
o Taxi or public transportation  
o Train or air travel  
o Vehicle Rental  
Description: Notes explaining the context in which the expenses

Noel Bennett, VP & CNE Noel Bennett  
Noel Bennett

APPROVED  
Rick Godard , 4/24/2026, 10:47:11 AM