

EXPENSE REPORTING FORM

Name: Deborah Pidgeon                      No expenses to report

Title:    Board Member

Reporting Period:            October 1, 2024 to March 31, 2025



Date					
Month	Date	Year	Amount	Expense Category	Description

**Definitions:**

Date(s):                      When expenses were incurred

Amount:                      The value of the approved expense

Expense Category:        The type of expense incurred:

                                    Meal

                                    Travel

                                    o Accommodation

                                    o Travel incidentals (insurance, parking, tolls, etc.)

                                    o Vehicle rental or own use (mileage)

                                    o Taxi or public transportation

                                    o Train or air travel

                                    o Vehicle Rental

Description:                Notes explaining the context in which the expenses were incurred or any other relevant details.