

EXPENSE REPORTING FORM

Name: Dr. Lynn Mikula

Title: President & CEO

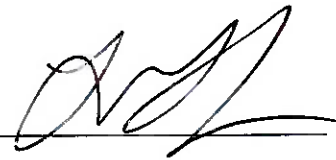
Reporting Period: April 1, 2024 to September 30, 2024

Date			Amount	Expense Category	Description
Month	Date	Year			
April	4	2024	\$50.10	Travel - Own Use (mileage)	Business Meeting
May	1	2024	\$135.00	Travel - Own Use (mileage)	Professional Development
May	1	2024	\$33.16	Meal	Professional Development
May	1	2024	\$128.97	Meal	Professional Development
May	3	2024	\$1,210.98	Travel - Accommodation	Professional Development
June	26	2024	\$149.00	Travel - Own Use (mileage)	Business Meeting
June	26	2024	\$17.50	Travel - Incidentals (parking, tolls)	Business Meeting
July	24	2024	\$128.00	Travel - Own Use (mileage)	Business Meeting
August	18	2024	\$71.00	Travel - Own Use (mileage)	Professional Development
August	18	2024	\$103.50	Meal	Professional Development
August	18	2024	\$653.38	Travel - Accommodation	Professional Development
August	19	2024	\$46.26	Meal	Professional Development
August	19	2024	\$71.65	Meal	Professional Development
August	19	2024	\$653.38	Travel - Accommodation	Professional Development
August	20	2024	\$53.85	Meal	Professional Development
August	20	2024	\$21.24	Meal	Professional Development
August	20	2024	\$653.38	Travel - Accommodation	Professional Development
August	20	2024	\$30.58	Meal	Professional Development
August	21	2024	\$731.97	Travel - Vehicle Rental	Professional Development
August	21	2024	\$12.36	Meal	Professional Development
August	22	2024	\$152.00	Travel - Incidentals (parking, tolls)	Professional Development
August	22	2024	\$71.00	Travel - Own Use (mileage)	Professional Development
September	27	2024	\$136.00	Travel - Own Use (mileage)	Business Meeting

Definitions:

Date(s): When expenses were incurred
 Amount: The value of the approved expense
 Expense Category: The type of expense incurred:
 Meal
 Travel
 o Accommodation
 o Travel incidentals (insurance, parking, tolls, etc.)
 o Vehicle rental or own use (mileage)
 o Taxi or public transportation
 o Train or air travel
 o Vehicle Rental
 Description: Notes explaining the context in which the expenses were incurred or any other relevant details.

Dr. Lynn Mikula
President & CEO



A. Melley
11/04/2024

Reviewed by finance