

**EXPENSE REPORTING FORM**

Name: Dr. Lynn Mikula

Title: President & CEO

Reporting Period: April 1, 2023 to September 30, 2023

Date			Amount	Expense Category	Description
Month	Date	Year			
April	24	2023	\$93.60	Travel - Own Use (mileage)	Business Meeting
April	25	2023	\$18.32	Travel - Own Use (mileage)	Business Meeting
May	1	2023	\$78.80	Travel - Own Use (mileage)	Business Meeting
May	3	2023	\$62.00	Travel - Own Use (mileage)	Professional Development
May	3	2023	\$242.95	Travel - Accommodation	Professional Development
May	4	2023	\$242.95	Travel - Accommodation	Professional Development
May	5	2023	\$62.00	Travel - Own Use (mileage)	Professional Development
June	12	2023	\$54.30	Travel - Own Use (mileage)	Business Meeting
June	13	2023	\$45.00	Travel - Own Use (mileage)	Business Meeting
June	13	2023	\$6.00	Travel - Incidentals (parking, tolls)	Business Meeting
June	15	2023	\$6.00	Travel - Incidentals (parking, tolls)	Attendance/Presentation at Community Meeting
June	19	2023	\$269.00	Travel - Own Use (mileage)	Business Meeting
June	19	2023	\$386.64	Travel - Accommodation	Business Meeting
July	6	2023	\$57.70	Travel - Own Use (mileage)	Business Meeting
July	18	2023	\$81.90	Travel - Own Use (mileage)	Business Meeting
July	20	2023	\$49.70	Travel - Own Use (mileage)	Business Meeting
August	16	2023	\$99.00	Travel - Own Use (mileage)	Business Meeting
August	16	2023	\$99.50	Travel - Own Use (mileage)	Business Meeting
August	16	2023	\$3.75	Travel - Incidentals (parking, tolls)	Business Meeting
August	16	2023	\$48.14	Meal	Business Meeting
September	7	2023	\$654.21	Travel - Train or Air Travel	Professional Development
September	27	2023	\$132.42	Meal	PRHC Board Related Committee / Meeting

**Definitions:**

Date(s): When expenses were incurred  
 Amount: The value of the approved expense  
 Expense Category: The type of expense incurred:  
 Meal  
 Travel  
 o Accommodation  
 o Travel incidentals (insurance, parking, tolls, etc.)  
 o Vehicle rental or own use (mileage)  
 o Taxi or public transportation  
 o Train or air travel  
 o Vehicle Rental  
 Description: Notes explaining the context in which the expenses were incurred or any other relevant details.

Dr. Lynn Mikula  
President & CEO



*Michelle Mueller*

Oct 18, 2023