

**EXPENSE REPORTING FORM**

Name: Robert Gibson                                  No expenses to report  
Title: Board Member  
Reporting Period:            October 1, 2022 to March 31, 2023



Date					
Month	Date	Year	Amount	Expense Category	Description

**Definitions:**

- Date(s):                                  When expenses were incurred
- Amount:    The value of the approved expense
- Expense Category:                          The type of expense incurred:
  - Meal
  - Travel
    - o Accommodation
    - o Travel incidentals (insurance, parking, tolls, etc.)
    - o Vehicle rental or own use (mileage)
    - o Taxi or public transportation
    - o Train or air travel
    - o Vehicle Rental
- Description:                                  Notes explaining the context in which the expenses were incurred or any other relevant details.

*CMellagors*  
**April 19, 2023**