

**EXPENSE REPORTING FORM**

Name: Dr. Peter McLaughlin No Expenses to Report  
Title: President & CEO  
Reporting Period: April 1, 2022 to September 30, 2022



| Date  |      |      | Amount | Expense Category | Description |
|-------|------|------|--------|------------------|-------------|
| Month | Date | Year |        |                  |             |
|       |      |      |        |                  |             |
|       |      |      |        |                  |             |

**Definitions:**

Date(s): When expenses were incurred  
Amount: The value of the approved expense  
Expense Category: The type of expense incurred:  
Meal  
Travel  
o Accommodation  
o Travel incidentals (insurance, parking, tolls, etc.)  
o Vehicle rental or own use (mileage)  
o Taxi or public transportation  
o Train or air travel  
o Vehicle Rental  
Description: Notes explaining the context in which the expenses