

**EXPENSE REPORTING FORM**

Name: Nicholas McDonald                      No expenses to report  
Title: Board Member  
Reporting Period:      October 1, 2021 to March 31, 2022



Date			Amount	Expense Category	Description
Month	Date	Year			

**Definitions:**

Date(s):                      When expenses were incurred  
Amount:                      The value of the approved expense  
Expense Category:        The type of expense incurred:  
                                    Meal  
                                    Travel  
                                    o Accommodation  
                                    o Travel incidentals (insurance, parking, tolls, etc.)  
                                    o Vehicle rental or own use (mileage)  
                                    o Taxi or public transportation  
                                    o Train or air travel  
                                    o Vehicle Rental  
Description:                Notes explaining the context in which the expenses  
                                    were incurred or any other relevant details.

*S Taylor*      04/25/2022