

EXPENSE REPORTING FORM

Name: Lorna Plunkett No expenses to report
Title: Community Member at Large
Reporting Period: April 1 to September 30, 2020



Date			Amount	Expense Category	Description
Month	Date	Year			

Definitions:
Date(s): When expenses were incurred
Amount: The value of the approved expense
Expense Category: The type of expense incurred:
 Meal
 Travel
 o Accommodation
 o Travel incidentals (insurance, parking, tolls, etc.)
 o Vehicle rental or own use (mileage)
 o Taxi or public transportation
 o Train or air travel
 o Vehicle Rental
Description: Notes explaining the context in which the expenses
 were incurred or any other relevant details.

A. Mellegan November 3, 2020