

EXPENSE REPORTING FORM

Name: Lorna Plunkett No expenses to report
Title: Community Member at Large
Reporting Period: October 1, 2019 to March 31, 2020



| Date | | | Amount | Expense Category | Description |
|-------|------|------|--------|------------------|-------------|
| Month | Date | Year | | | |
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Definitions:

Date(s): When expenses were incurred
Amount: The value of the approved expense
Expense Category: The type of expense incurred:
 Meal
 Travel
 o Accommodation
 o Travel incidentals (insurance, parking, tolls, etc.)
 o Vehicle rental or own use (mileage)
 o Taxi or public transportation
 o Train or air travel
 o Vehicle Rental
Description: Notes explaining the context in which the expenses
 were incurred or any other relevant details.