

**EXPENSE REPORTING FORM**Peterborough Regional  
Health Centre

Name: Kate Farnell

Title: VP &amp; CFO

Reporting Period: October 1, 2019 to March 31, 2020

Date			Amount	Expense Category	Description
Month	Date	Year			
October	10	2019	\$ 49.20	Travel - Own Use (mileage)	Business Meeting
November	20	2019	\$ 51.20	Travel - Own Use (mileage)	Business Meeting
December	10	2019	\$ 69.28	Travel - Own Use (mileage)	Business Meeting
December	10	2019	\$ 61.43	Travel - Incidentals (parking, tolls)	Business Meeting
December	12	2019	\$ 69.28	Travel - Own Use (mileage)	Business Meeting
December	12	2019	\$ 114.27	Travel - Incidentals (parking, tolls)	Business Meeting
December	13	2019	\$ 69.28	Travel - Own Use (mileage)	Business Meeting
January	13	2020	\$ 56.80	Travel - Own Use (mileage)	Business Meeting
January	22	2020	\$ 48.80	Travel - Own Use (mileage)	Business Meeting
January	23	2020	\$ 63.20	Travel - Own Use (mileage)	Business Meeting
January	23	2020	\$ 15.00	Travel - Incidentals (parking, tolls)	Business Meeting
January	30	2020	\$ 56.80	Travel - Own Use (mileage)	Business Meeting
March	4	2020	\$ 49.04	Travel - Own Use (mileage)	Business Meeting
March	2	2020	\$ 46.24	Travel - Own Use (mileage)	Attendance at MOHLTC/LHIN/Government Meeting
March	2	2020	\$ 8.81	Travel - Train or Air Travel	Attendance at MOHLTC/LHIN/Government Meeting
March	2	2020	\$ 3.20	Travel - Taxi or Public Transportation	Attendance at MOHLTC/LHIN/Government Meeting
March	2	2020	\$ 10.31	Travel - Train or Air Travel	Attendance at MOHLTC/LHIN/Government Meeting
March	2	2020	\$ 66.01	Meal	Attendance at MOHLTC/LHIN/Government Meeting

**Definitions:**

Date(s): When expenses were incurred  
Amount: The value of the approved expense  
Expense Category: The type of expense incurred:  
Meal  
Travel  
o Accommodation  
o Travel incidentals (insurance, parking, tolls, etc.)  
o Vehicle rental or own use (mileage)  
o Taxi or public transportation  
o Train or air travel  
o Vehicle Rental  
Description: Notes explaining the context in which the expenses were incurred or any other relevant details.

Kate Farnell, VP/CFO

APR 16 2020