

EXPENSE REPORTING FORM



Name: Don Gillespie

Title: Board Member

Reporting Period: April 1, 2019 to September 30, 2019

Date			Amount	Expense Category	Description
Month	Date	Year			
April	4	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
April	9	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
April	15	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
April	17	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
April	18	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	1	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	3	2019	\$ 18.72	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	9	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	14	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	15	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	16	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	22	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	28	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
May	29	2019	\$ 88.80	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	5	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	6	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	11	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	12	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	18	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	21	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	25	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
June	26	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
July	3	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
July	11	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
July	31	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
August	6	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
August	13	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
August	21	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
September	3	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
September	4	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
September	6	2019	\$ 395.50	Travel - Accommodation	Professional Development
September	25	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting

Definitions:

- Date(s): When expenses were incurred
- Amount: The value of the approved expense
- Expense Category: The type of expense incurred:
 - Meal
 - Travel
 - o Accommodation
 - o Travel incidentals (insurance, parking, tolls, etc.)
 - o Vehicle rental or own use (mileage)
 - o Taxi or public transportation
 - o Train or air travel
 - o Vehicle Rental
- Description: Notes explaining the context in which the expenses were incurred or any other relevant details.