

EXPENSE REPORTING FORM

Name: Rob Purdy No Expenses to Report

Title: Community Member at Large

Reporting Period: April 1 to September 30, 2018



Date			Amount	Expense Category	Description
Month	Date	Year			

Definitions:

Date(s): When expenses were incurred

Amount: The value of the approved expense

Expense Category: The type of expense incurred:
 Meal
 Travel
 Accommodation
 Travel incidentals (insurance, parking, tolls, etc.)
 Vehicle rental or own use (mileage)
 Taxi or public transportation
 Train or air travel
 Vehicle Rental

Description: Notes explaining the context in which the expenses were incurred or any other relevant details.