

EXPENSE REPORTING FORM



Name: Don Gillespie

Title: Board Member

Reporting Period: October 1, 2018 to March 31, 2019

Date			Amount	Expense Category	Description
Month	Date	Year			
October	15	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
October	17	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
October	18	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
October	24	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	20	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	21	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	22	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	24	2018	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
January	16	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
January	17	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
January	18	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
January	29	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	4	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	6	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	11	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	13	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	19	2019	\$ 30.48	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
February	20	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	21	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	25	2019	\$ 16.80	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	27	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
March	4	2019	\$ 22.96	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
March	4	2019	\$ 25.92	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
March	7	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
March	19	2019	\$ 15.36	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting
March	22	2019	\$ 22.96	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
March	26	2019	\$ 23.28	Travel - Own Use (mileage)	Attendance/Presentation at Community Meeting

Definitions:

Date(s): When expenses were incurred

Amount: The value of the approved expense

Expense Category: The type of expense incurred:
 Meal
 Travel
 o Accommodation
 o Travel incidentals (insurance, parking, tolls, etc.)
 o Vehicle rental or own use (mileage)
 o Taxi or public transportation
 o Train or air travel
 o Vehicle Rental

Description: Notes explaining the context in which the expenses were incurred or any other relevant details.