

EXPENSE REPORTING FORM

Name: Chris Feindel
Title: Board Member

Reporting Period: October 1, 2018 to March 31, 2019



Date					
Month	Date	Year	Amount	Expense Category	Description
October	15	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
October	24	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	20	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
November	28	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
January	16	2019	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	6	2019	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
February	27	2019	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting

Definitions:

Date(s): When expenses were incurred
Amount: The value of the approved expense
Expense Category: The type of expense incurred:
Meal
Travel
o Accommodation
o Travel incidentals (insurance, parking, tolls, etc.)
o Vehicle rental or own use (mileage)
o Taxi or public transportation
o Train or air travel
o Vehicle Rental
Description: Notes explaining the context in which the expenses were incurred or any other relevant details.