

EXPENSE REPORTING FORM

Name: Chris Feindel
Title: Board Member

Reporting Period: April 1 to September 30, 2018



Date			Amount	Expense Category	Description
Month	Date	Year			
May	3	2018	\$ 52.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	3	2018	\$ 92.65	Travel - Accommodation	PRHC Board Related Committee / Meeting
May	4	2018	\$ 52.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
May	30	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
August	22	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
September	17	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting
September	26	2018	\$ 104.00	Travel - Own Use (mileage)	PRHC Board Related Committee / Meeting

Definitions:

Date(s): When expenses were incurred
Amount: The value of the approved expense
Expense Category: The type of expense incurred:
Meal
Travel
o Accommodation
o Travel incidentals (insurance, parking, tolls, etc.)
o Vehicle rental or own use (mileage)
o Taxi or public transportation
o Train or air travel
o Vehicle Rental
Description: Notes explaining the context in which the expenses were incurred or any other relevant details.